



# Board of Intermediate & Secondary Education Dera Ismail Khan, Khyber Pakhtunkhwa, Pakistan.

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**To be substituted with even number and date.**

## **Revised Notification**

It is hereby notified for general information for all concerned that the schedule for enrolment of 9<sup>th</sup> class regular students for the **Academic Session 2022-2023** is as under:

For Government & Private Institutions		
Detail of Fee	Total Fee	Up To
With normal Fee (Enrol+Sports) (300+100)	Rs.400/-	20-10-2022
With late Fee (Enrol+Sports+Late fee) (300+100+150)	Rs.550/-	07-11-2022
With Double Late Fee (Enrol+Sports+Double late fee) (300+100+300)	Rs.700/-	21-11-2022

1. The Heads of the educational institution are advised to adopt the procedure of **Online Enrolment** through portal system ([www.bisedik.edu.pk](http://www.bisedik.edu.pk)) for the students of 9<sup>th</sup> class. The requisite fee along with hard copy of enrolment be deposited/ submitted within due date to this office for physical confirmation, otherwise fee shall be charged as per notification.
2. If an educational institution fails to submit enrolment forms for confirmation up to 20-11-2022, a penalty Rs.10/- (Ten rupees only) per day per student shall be charged till 20-11-2022, subject to production of Admission Withdrawal Register (**AWR**) to check the exact date of admission of student(s). **Students Enrollment date not confirmed /unpaid up to 20/11/2022 shall be deleted by the system automatically on next day.**
3. **Heads of all the educational Institutions are advised to make entry Group wise & Gender wise and scan photo with white background 300\*300 pixels against each student through online web portal. Change in group is allowed to the institution within a month of normal admission of the student(s). Number of all students should be enrolled in the portal, however, for correction and verification of student's, particulars (Name, Father Name & Date of Birth), the original Withdrawal Register shall be treated as valid. Any correction in withdrawal register or in BISE record, on the basis of NADRA form B is not allowed.**
4. Before admitting a student it must be ensured that the student is not already enrolled with BISE DI Khan. If the student is already enrolled he/she must seek migration certificate if otherwise eligible. In case of Re-admission in 9<sup>th</sup> class the previous enrolment number shall be communicated to this office if otherwise eligible.
5. **A student having not attained the age of 13 Years on 31<sup>st</sup> March, 2023 shall not be eligible for Enrolment in 9<sup>th</sup> Class.**
6. Heads of all the educational Institutions are directed to submit the following documents of migrated student(s) from other boards within fortnight.
  - ❖ **Countersigned copy of School Leaving Certificate**
  - ❖ **Enrolment form/return along with reference letter duly signed by the Head of institution concerned**
  - ❖ **Original Migration Certificate from Board concerned**
  - ❖ **Prescribed Fee**

If an institution fails to provide the same, a penalty of Rs.30 per student/per day shall be charged from the date of issuance of migration certificate.
7. A student of 9<sup>th</sup> or 10<sup>th</sup> class shall not be admitted or enrolled unless **Original School to School Migration Certificate & School Leaving Certificate** is produced.
8. If a regular student(s) remains absent from the institution for seven (07) days without any prior permission/information and the same is not reported by the Head of the institution **within a fortnight** to this office, the complaint lodged against the student(s) by the Head of the Institution shall not be entertained.